



Computer Support Specialist

Infinity Retail Services, located in Turtle Lake, has an immediate, full-time opening for a Computer Support Specialist to join our growing team of experts. Infinity Retail Services is a family-owned company with a great culture that strives to be the best at what we do. We take pride in continuing to cultivate an atmosphere for our team where they can be innovative and make an impact on our community. We are a team-oriented company that strives to provide our employees with all resources needed for a successful, fulfilling and lifelong career with Infinity Retail Services.

Responsibilities

- Troubleshoot technological issues and solve problems quickly to ensure business operations run smoothly.
- Install new technology, including computer operating systems and software programs
- Run security audits on systems to ensure protection from cybersecurity threats
- Maintain internal networking infrastructure
- Design, develop, implement, and coordinate systems, policies and procedures
- Digital Support for customers
- Ask customers questions to properly diagnose the problem
- Communicate with customers about problems and solutions
- Pay attention to customers' description of their problem
- Handle multiple troubleshooting cases at one time
- Set up and repair computer equipment and related devices
- Other duties as assigned

Requirements

- Proven working experience in the Information Technology field
- Associate degree in computer science or information technology preferred
- Excellent knowledge of technical management, information analysis and of computer hardware/software systems
- Good ability to prioritize and multi-task issues
- Strong written and verbal communication skills
- Great attention to detail

We are seeking bright, new talent to join our knowledgeable, creative, experienced team. Package includes competitive compensation, employer paid health, dental and vision benefits, 401k and profit sharing.

Join our team as a Computer Support Specialist and be a part of a dynamic work environment where your skills will be valued and developed. Take the next step in your career with us! Applications and resumes can be submitted at www.infinityretailservices.com/job-application-2/

